



BAY STATE IP

10 Post Office Square Suite 800 South, Boston, MA 02109
617.439.3200 (phone) | 617.507.0757 (facsimile) | www.baystatepatent.com

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INVENTION DISCLOSURE WORKSHEET

INSTRUCTIONS

This worksheet is designed to assist the inventor(s) in documenting and providing information to our firm to evaluate the potential patentability of a proposed invention and to provide options to the inventor(s) for possible patent protection with the United States Patent & Trademark Office.

The following series of questions are meant to provide the inventor(s) a way to think about and refine a proposed invention and to initially put forth in writing details that will be necessary in preparing a patent application.

Feel free to attach additional pages of written description and/or drawings and do not be limited to the space provided. The more information provided initially, allows for a more thorough evaluation of your proposed invention.

INVENTORS

The United States Patent & Trademark Office classifies an “inventor” as an individual who has made a material contribution to the initial conception of the proposed invention. An individual, who only helps to implement another individual’s conception and does not provide any inventive material, will not be listed as an inventor on a potential patent application.

However, if the initial conception is not “enabling” meaning that one of skill in the art would not know how to make and use the proposed invention, another individual who provides the necessary “know how” to enable the invention, may be considered an inventor on a potential patent application.



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Inventor

First Name _____ Last Name _____

Street Address _____

City _____ State _____ Zip Code _____

Telephone _____ Email Address _____

Web Site _____ Citizenship _____

Inventor

First Name _____ Last Name _____

Street Address _____

City _____ State _____ Zip Code _____

Telephone _____ Email Address _____

Web Site _____ Citizenship _____

Inventor

First Name _____ Last Name _____

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4. Describe Each and Every Structural Element of the Proposed Invention



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5. Provide a Detailed Description of the Proposed Invention's (a) Operation; (b) Function; and (c) Use and how the Structural Elements described above both interrelate to the Operation and Function of the Proposed Invention



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6. Describe the Preferred Embodiment of the Proposed Invention along with all Alternative Embodiments describing any additional structural elements along with the Operation, Function and Use of each Embodiment



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7. Describe the Advantages of the Proposed Invention in (a) Structural Elements; (b) Operation; and (c) Function over the Existing Technology described in Question 3.



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12. Have you Sold or Offered for Sale the Proposed Invention? If so, when and to whom.

13. Have you Published any information about the Proposed Invention? If so, when and to whom.

14. Have you submitted the Proposed Invention as a Previous “Provisional Patent Application” and/or “Utility Patent Application”? If so, when and what type of filing.

15. Did you as the Inventor(s) Develop the Proposed Invention through your Employer and/or Utilize any of your Employer’s Resources?

Bay State IP, LLC, its employees and agents, hereby agree to keep confidential and secret all information submitted to the firm, and agrees not to disclose any information without the discloser’s written permission and/or will return the information submitted upon request. Please be aware that completing and submitting this Invention Disclosure Worksheet DOES NOT establish an Attorney-Client Relationship with Bay State IP, LLC. Only following a conflict check and upon signed our engagement letter, will an Attorney-Client relationship be established with Bay State IP, LLC.