

10 Post Office Square Suite 800 South, Boston, MA 02109
617.439.3200 (phone) | 617.507.0757 (facsimile) | www.baystatepatent.com

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INVENTION DISCLOSURE WORKSHEET

INSTRUCTIONS

This worksheet is designed to assist the inventor(s) in documenting and providing information to our firm to evaluate the potential patentability of a proposed invention and to provide options to the inventor(s) for possible patent protection with the United States Patent & Trademark Office.

The following series of questions are meant to provide the inventor(s) a way to think about and refine a proposed invention and to initially put forth in writing details that will be necessary in preparing a patent application.

Feel free to attach additional pages of written description and/or drawings and do not be limited to the space provided. The more information provided initially, allows for a more thorough evaluation of your proposed invention.

INVENTORS

The United States Patent & Trademark Office classifies an "inventor" as an individual who has made a <u>material</u> contribution to the initial conception of the proposed invention. An individual, who only helps to implement another individual's conception and does not provide any inventive material, will not be listed as an inventor on a potential patent application.

However, if the initial conception is not "enabling" meaning that one of skill in the art would not know how to make and use the proposed invention, another individual who provides the necessary "know how" to enable the invention, may be considered an inventor on a potential patent application.



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<u>Inventor</u>						
First Name	Last Name					
Street Address						
City	State Zip Code					
Telephone	Email Address					
Web Site	Citizenship					
<u>Inventor</u>						
First Name	Last Name					
Street Address						
City	State Zip Code					
Telephone	Email Address					
Web Site	Citizenship					
<u>Inventor</u>						
First Name	Last Name					
Street Address						
City	State Zip Code					
Telephone	Email Address					
Web Site	Citizenshin					



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DESCRIPTION OF INVENTION

1.	State ti	he Tecl	nnical	Field	of the	Proposed	d Invention.

2. Briefly Describe the Proposed Invention including (a) What does the proposed invention accomplish; and (b) How does the proposed invention accomplish it?

3. Describe all Existing Technology, including all Methods, Devices and/or Apparatuses Utilized by others to that Seek to Accomplish the same as the Proposed Invention. Include any and all Patents, Published Patent Applications, Journal Articles and Primary Literature known to you as the Inventor. Describe the Limitations and/or Disadvantages of each Existing Technology as it relates to the Proposed Invention.



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4. Describe Each and Every Structural Element of the Proposed Invention



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5. Provide a Detailed Description of the Proposed Invention's (a) Operation; (b) Function; and (c) Use and how the Structural Elements described above both interrelate to the Operation and Function of the Proposed Invention



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6. Describe the Preferred Embodiment of the Proposed Invention along with all Alternative Embodiments describing any additional structural elements along with the Operation, Function and Use of each Embodiment



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7. Describe the Advantages of the Proposed Invention in (a) Structural Elements; (b) Operation; and (c) Function over the Existing Technology described in Question 3.



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8.	Attach all	Illustrat	ions,	Photogr	raphs	and/or	Sket	ches	o f	the
	Proposed I	Invention	and .	Provide	a Re	ference	to th	e Str	uctu	ral
	Elements i	dentified	in Qu	estion 4						

- 9. State the Earliest Date you Conceived of the Proposed Invention.
- 10. Does a Prototype of the Proposed Invention Exist?
- 11. Have you Disclosed the Proposed Invention to a 3rd Party not covered under a Confidentiality Agreement? If so, when and to whom.



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- 12. Have you Sold or Offered for Sale the Proposed Invention? If so, when and to whom.
- 13. Have you Published any information about the Proposed Invention? If so, when and to whom.
- 14. Have you submitted the Proposed Invention as a Previous "Provisional Patent Application" and/or "Utility Patent Application? If so, when and what type of filing.
- 15. Did you as the Inventor(s) Develop the Proposed Invention through your Employer and/or Utilize any of your Employer's Resources?

Bay State IP, LLC, its employees and agents, hereby agree to keep confidential and secret all information submitted to the firm, and agrees not to disclose any information without the discloser's written permission and/or will return the information submitted upon request. Please be aware that completing and submitting this Invention Disclosure Worksheet DOES NOT establish an Attorney-Client Relationship with Bay State IP, LLC. Only following a conflict check and upon signed our engagement letter, will an Attorney-Client relationship be established with Bay State IP, LLC.